

# Village of Clayton

## Parks Department

### Park/Ball Field Rental Agreement

Date(s) Requested	Today's Date
Times Requested From: _____ To: _____	
Purpose of Rental (Family Reunion, Club Picnic, etc.)	
Name	
Address	Phone
City, State, Zip	
Remarks	Amount Due

#### Terms of Agreement

You are responsible for clean-up of the pavilion and surrounding area and any damage to park property, equipment, or buildings. Vehicles are not allowed to be parked on the grass. All individuals in your group will abide by this agreement and the Village of Clayton Municipal Code pertaining to parks in Chapter 24. The Village of Clayton will not be responsible for any accidents, theft, or damages.

I completely understand and will comply with the terms of this agreement as stated.

\_\_\_\_\_

Signature

**A copy of this agreement must be carried with you on the date of use in case of conflict.**

#### Requirements for use of Parks and Ball Field

1. There is no charge for Village of Clayton Park reservations.

2. Picnic tables and benches are to be kept under the pavilions. If tables are moved from the pavilions, they must be returned to the original location. All tables must be wiped clean at the conclusion of the function.
3. Trash is to be placed in village owned receptacles. Excess trash is the responsibility of the signer of this document and must be removed from the premises.
4. The Village of Clayton reserves the right to inspect premises during any function. Such inspections may be done by the police department, town worker, or mayor.
5. Any damage to village property will result in an ordinance violation being written in the name of the person responsible for reserving the park.
6. Any keys given with rental agreement shall be returned to the village office as soon as possible after event. There will be a \$150.00 fine if keys are not returned.
7. If given a key to the ball shed, any ball equipment owned by the village will be replaced and locked up after use. Anything lost or damaged will be replaced/reimbursed by person signing agreement.

**RULES OF CONDUCT: No person in any park, playground, or other area under the jurisdiction of the Village of Clayton shall:**

- A) Permit unleashed or unaccompanied animals on the premises except for special functions.
- B) Carry or discharge firearms, fireworks, bows and arrows, slingshots, or air rifles.
- C) Cut, mark, break, climb upon, or in any way injure or deface trees, shrubs, plants, buildings, fences, bridges or other structures or property on the premises.
- D) Remove from the premises sod, trees, or plants or other moveable property.
- E) Sell, be in possession or be under the influence of any hallucinogenic drugs, marijuana, or alcoholic beverages.
- F) Lie or sleep on tables or benches on the premises.
- G) Distribute circulars or advertisements, or post notices, bills or other paper upon any structures or trees on any premises, or to advertise by any other means.
- H) Light any fires on the property.
- I) Drive or park motorized vehicles on the grassy areas.
- J) Be on the premises, unless otherwise designated or authorized, between the hours of 10:00 PM and 6:00 AM.
- K) Enter any area or portion of any area designated as restricted by signs or notices without consent of the Village Board.
- L) Use electricity or the pavilion unless a rental agreement is obtained from the Village Clerk at least twenty-four (24) hours in advance.