VILLAGE OF CLAYTON

A meeting of the Clayton Village Board was held on Tuesday, May 5th, 2026, at 7pm, at the Clayton Village Office.

Board members answering role call were Jamie Hicks, Dan Ruffcorn, Misty Moore, Larry Schafer, John Cunningham, Denny Padgett, Clerk, Niccie Peuster, Mayor, Sam Miller. Also attending were employee Bill Wilson & Chief of Police, Phil Zimmerman. Zoning Chairman, Gary Cantrell was absent.

Salina Wilson was present to request the Village consider cutting down a tree that she believes is on Village property located close to her property at 209 S Elm St. Denny will follow up on this before the next meeting.

Presidents Report: Sam acknowledged all of Bills hard work on the shelter house at the ballpark and that everything looked good to start having games there this summer.

Jamie motioned & John 2nd to approve the minutes from the April 7th Board meeting. All approved.

Niccie reported a 40% water loss from 3/16 to 4/15/26, down from 43% last month.

WLRP: Bill reported that Lake Construction came to look at what needs to be done. They will be getting a quote together for us.

Niccie reported that the new BS&A software implementation is scheduled to go live on Monday, May 11. A representative will be onsite for three weeks to complete configuration and provide training. Due to the final data extraction from the current billing system on May 4, the system no longer supports adding late fees or issuing late notices for water bills this month. Based on BS&A's recommendation, it was proposed to waive late fees for this billing cycle to facilitate a smooth transition. Jamie motioned & Larry 2nd to approve the waiver. All approved. BS&A also recommended consolidating the general, water, sewer, and Jacob Miller accounts into a single bank account, while maintaining separate line items within the system to ensure accurate tracking. Niccie will consult with Barney to confirm any legal considerations associated with this change. Jamie motioned to approve the consolidation, contingent upon Barney's approval & John 2nd. All approved.

There are no new updates on the waterline issue owned by Shelby Akers at this time.

Niccie presented a water rate study prepared for the Village by Clark Cameron of the IRWA. Following a review of the Village's current rates and the study's recommendations, it was agreed to adjust water rates in order to help cover the cost of maintenance, new construction, and operation of the water system. The rates will be adjusted as follows:

- The base user rate for water service within city limits will be $14.00.
- The base user rate for water service outside city limits will be $17.00.
- The rate per 1,000 gallons used within city limits will be $6.20.
- The rate per 1,000 gallons used outside city limits will be $7.20.

Jamie motioned & Larry 2nd to approve the rate changes. All approved.

In order to align with the updated rate structure, it was also agreed to increase the required deposits for utility service activation as follows:

- The deposit for water service will be $90.00.
- The deposit for sewer service will be $60.00.

Jamie motioned & John 2nd to approve the increase. All approved.
This will be recorded and published as Ordinance 1-2026 Amending the Municipal Code of Ordinances of the Village of Clayton, Illinois, by amending Chapter 22, Section 22.001 "Rates" and Section 22.014 "Applications for Service" (referring to deposit amounts) (attached to minutes at Village Office)

Zoning Chairman Gary Cantrell was not present to provide a report. Two building permit applications were presented for consideration: one submitted by Bill and Salina Wilson and one by Ken Tracy, both requesting approval for the construction of accessory sheds on their respective properties. Prior to the meeting, Gary Cantrell advised Niccie that he recommends approval of both permits. Jamie motioned & John 2nd to approve the permits. All approved.

Brent Sutton met with Sam prior to the meeting to request a special permit for the temporary occupancy of a recreational vehicle at his property located at 205 S. Jefferson, due to the loss of his residence by fire. After reviewing Village Ordinance 5-23-24, which regulates the use and occupancy of recreational vehicles within the Village of Clayton, it was determined that Niccie will prepare a permit application in accordance with the guidelines of the ordinance. Larry motioned & John 2nd that upon submission of a completed application meeting all requirements, Mr. Sutton will be granted

approval for this special circumstance for a period of six months. All approved.

Niccie reported that she was approached prior to the meeting by Qiaoming Si, owner of the Asian & American Café, regarding obtaining a liquor license for his establishment. After reviewing the Village's current ordinances governing liquor licensing, it was determined that Mr. Si must complete a permit application, to be prepared by Niccie in accordance with ordinance guidelines and submit it along with the required annual fee of $500. The completed application and fee will be presented at the next Board meeting for consideration.

It was reported that the town-wide cleanup day held on Saturday, May 2 was highly successful. Shane Wilson volunteered his time and assisted with unloading materials throughout the day, contributing approximately six hours of service. Jamie motioned & Dan 2nd to compensate him for his time by paying him $200.00. All approved.

A police report was provided by Phil Zimmerman. (attached to minutes at the village office) Jamie motioned & Larry 2nd to approve the report. All approved.

Denny motioned & Jamie 2nd to approve bills for payment. All approved.

Denny motioned & Jamie 2nd to approve the Treasurer's Report. All approved.

Jamie motioned & John 2nd to adjourn. All approved.

The next board meeting will be held on Tuesday, June 2nd, 2026, at 7pm.
Respectfully submitted by Niccie Peuster, Village Clerk, 5/6/2026.